

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

WORK SESSION MINUTES

March 27, 2019

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

BOARD DISCUSSION ITEMS:

- The Board has received several applications for the JOCAC committee. Two seats need to be filled. After review of the applicants, ***Commissioner Tardif moved and Commissioner Magruder seconded to appoint Mary Anne Anderson and Bob Brajcich to the Jail Operating Levy Citizens Advisory Committee for a three year term, to expire 12.31.2021. The motion carried unanimously.***
- The Port of Columbia County is seeking financial support for the Columbia County Rail Safety and Mobility Project. After review of the information received, ***Commissioner Magruder moved and Commissioner Tardif seconded to approve \$10,000 to support the Columbia County Rail Safety & Mobility Project. The motion carried unanimously.***
- During the recent Department Head Facilitated Session discussion regarding monthly reports from Department Heads to the Board of Commissioners was held. There has been some confusion about this, so just to clarify what the Board is looking for, Departments Heads will either check in with each Board member (face to face) monthly, schedule a workshop time, or submit a written monthly report. Additionally, when a department head is going to be out of the office, an email should be sent to Board office staff.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) – Bargaining:

The Board recessed the regular session to go into Executive Session. Upon coming out of Executive Session, no action was taken by the Board.

EVALUATION PROCESS FEEDBACK:

Jean Ripa requested feedback from the Board on the recent performance evaluation process. The Board would like to keep the pattern established this year: Scheduling two days on other than public meeting days; using the form as it currently exists; scheduling each evaluation for 30 minutes with generous breaks and lunch time which allows for catch up, if needed.

COLUMBIA SPORTWEAR EMPLOYEE STORE ACCESS:

The Board discussed the potential of offering employees access to a discounted purchasing program through Columbia Sportswear. While there is some concern about becoming an advertiser for a for profit business, there is the advantage of offering a desired benefit for employees. The Board agreed with Jean Ripa that the County should never enter arrangements which would require providing employee information to the business (such as contact emails, even County emails). They directed Jean Ripa to look into this further and, if it seemed reasonable, to put approval of adding this discount program to employees' compensation packages on an upcoming consent agenda.

SAFETY COMMITTEE RECOMMENDATIONS:

The Board next considered a recommendation from the Safety Committee regarding the informal walk through done by the Fire Marshal in November 2018. The recommendation was that the Board receive a copy of the list of items and, after review, place an appropriate deadline for compliance on the various items. After discussion, the Board generally agreed with the recommendation and will ask Casey Garrett for a copy of the list and review it.

SHERIFF'S OFFICE COMPUTER PRINTERS AND COPIERS:

This matter was pulled and will be rescheduled.

WEBSITE REVEAL:

This matter was pulled and will be rescheduled.

CARVER ROAD:

Robin McIntyre, Sr. Assistant County Counsel, and Public Works Director Mike Russell briefed the Board on the proposed dedication of a portion of Carver Road near Clatskanie. Carver Road is a dike road that has never been dedicated as a public right of way. The County has been maintaining the road under the assumption that it was a County Road. Through a recent subdivision proposal in Clatsop County (Coyote Point), which uses Carver Road as its main point of access, the County discovered that the road had never been dedicated. With the assistance of Coyote Point's developer, all of the property owners over a portion of Carver Road have submitted dedication deeds to formally dedicate property for road right of way. Mike recommends that the County accept the dedication as a County Road. Robin has prepared Board orders for the acceptance of the dedications, which will be on the Board's next agenda. Robin recommends that Margaret recuse herself from the matter because she owns property accessed by Carver Road that will be affected by the dedication.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 27th day of March, 2019.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Alex Tardif, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator